

**CATCH PREP CHARTER HIGH SCHOOL**  
**Regular Board Meeting**

**4120 11th Avenue, Los Angeles, CA 90008**

**Monday, March 18, 2024 at 5:00 p.m.**

*To join the video meeting, click this link: <https://meet.google.com/fof-qpps-nos>  
Otherwise, to join by phone, dial +1 505-738-2791 and enter this PIN: 473 592 472#*

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**Public Comment:** *The Board adopts reasonable regulations on public comments. Comments should be limited to 3 minutes. The total time allotted for public comment will not exceed fifteen (15) minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.*

**AGENDA**

**I. PRELIMINARY**

- A. Call to Order
- B. Roll Call
- C. Approval of the Minutes from Previous Meeting

**II. PUBLIC COMMENT**

**III. UNFINISHED BUSINESS**

- A. None

**IV. ITEMS SCHEDULED FOR BOARD APPROVAL**

- A. New Board Membership
  - 1. Mary Walton

*Ms. Brittany*

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. Monthly Fiscal Reports
- B. Form 700 filing
- C. Amtrust Audit
- D. USAC Audit
- E. WASC Mid-Cycle Visit Follow up
- F. Charter Schools Division Oversight Visit Follow up

*Ms. Brittany*

*Ms. Brittany*

*Ms. Smith*

*Ms. Smith*

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*Ms. Smith*

**VI. ADJOURNMENT**

**CATCH Prep Charter High School  
Board of Directors Meeting  
4120 11<sup>th</sup> Avenue, Los Angeles, California 90008**

**MINUTES of the February 26th, 2024 Meeting**

The regular meeting of the Board of Directors of CATCH Prep Charter High School was held on Monday, February 26, 2024. Present were:

**Members:**

Ms. Debra Shaw, CPA  
Ms. Andreda Pruitt  
Mrs. Joan Humphrey  
Mr. Willie Kimbell

**Guests:**

Ms. Brittany Brandon, Financial Administrator  
Patricia Smith, Executive Director  
Ms. Noelle Taniguchi, Principal  
Ms. Mary Walton

**I. PRELIMINARY**

**A. Call to Order**

President Debra Shaw called the meeting to order at 5:13 p.m.

**B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Debra Shaw, Member	<b>X</b>	
Ms. Andreda Pruitt, Vice President	<b>X</b>	
Mrs. Joan Humphrey, Secretary	<b>X</b>	
Dr. Isaac Gates, Member		<b>X</b>
Mr. Willie Kimbell, Member		<b>X</b>

**C. Approval of the Minutes from the Previous Meeting**

Minutes of the previous meeting were reviewed and read. Mrs. Humphrey moved that the minutes be accepted as recorded. The motion was seconded by Ms. Pruitt. Motion passed unanimously.

**II. PUBLIC COMMENT**

**A. None**

**III. ITEMS SCHEDULED FOR BOARD APPROVAL**

- A. Preliminary Proposition 39 Offer for SY2024-25** Ms. Smith reviewed the Preliminary Proposition 39 Offer for the 2024-2025 school year that was received

on Feb 1st, 2024. The District preliminarily proposed a co-location at Audubon Middle School, but without the offered space. Ms. Smith noted that CATCH's ada is trending low and may have to give up a room. CATCH is expected to hear back from the District April 1st with the final offer. Mrs. Humphrey moved that the offer be approved as presented. Ms. Pruitt seconded. Motion passed.

- B. **FY24 Second Interim Financial Report-** Ms. Brittany presented CATCH's Interim Financial Report and discussed the "Original" budgeted amounts and the "Actual" amounts as of 1/31/2024, and the projected year totals throughout the end of the fiscal year. Ms. Brittany reviewed the report and allowed time for members of the Board to raise any concerns or questions. No concerns were raised. Ms. Pruitt moved that the Second Interim Financial Report be approved as presented. Mrs. Humphrey seconded. Motion passed unanimously.

## **VI. ITEMS SCHEDULED FOR INFORMATION**

- A. **Form 700-** Ms. Brittany reminded the members of the board that Form 700 is due April 2nd and extended support for those in need.
- B. **Instructional Report:** Ms. Taniguchi provided the Board with an end of the semester summary of CATCH's 23-24 first semester. Ms. Taniguchi also mentioned that all senior college applications are completed and awaiting acceptance letters. Ms. Taniguchi explained CATCH's Student Achievement Results from the school's CA Dashboard and compared our school's results to the neighboring high schools in South Central Los Angeles.
- C. **WASC Mid-Cycle Visit, March 11, 2024-** Ms. Smith extended an invitation for Board Members to visit the school Monday March 11st, 2024 to meet virtually with the WACS committee for CATCH's one day mid cycle visit.
- D. **LCAP Mid-Year Update:** Ms. Brittany and Ms. Taniguchi presented a report on the annual update to the Local Control and Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF) budget overview for parents. The report included current midyear outcome data and also midyear expenditure and implementation data on the actions identified in CATCH's 2023-2024 LCAP. CATCH plans to continue to reinforce its LCAP goals and include community involvement by implementing parental forums to engage all stakeholders on the use of funds. Ms. Shaw asked if the expenses are aligned with the school's LCFF revenue. Ms. Brittany explained that all of the midyear expenditures have been covered under the LCFF Revenue. No further questions or comments were raised.
- E. **Charter Schools Division Oversight Visit, March 1st, 2024-** Ms. Taniguchi presented the Annual Charter School Oversight Visit dates and its overview for the current school year, scheduled for March 1st. She extended an invitation for Board Members to visit the school on Friday March 1st, 2024 to meet the CSD Oversight Team.

## **VII. ADJOURNMENT**

Ms. Pruitt motioned that the meeting be adjourned. Mrs. Humphrey seconded. President Debra Shaw adjourned the meeting at 6:11 p.m.

*Joan Humphrey*

Respectfully Submitted

Joan Humphrey, Board Secretary